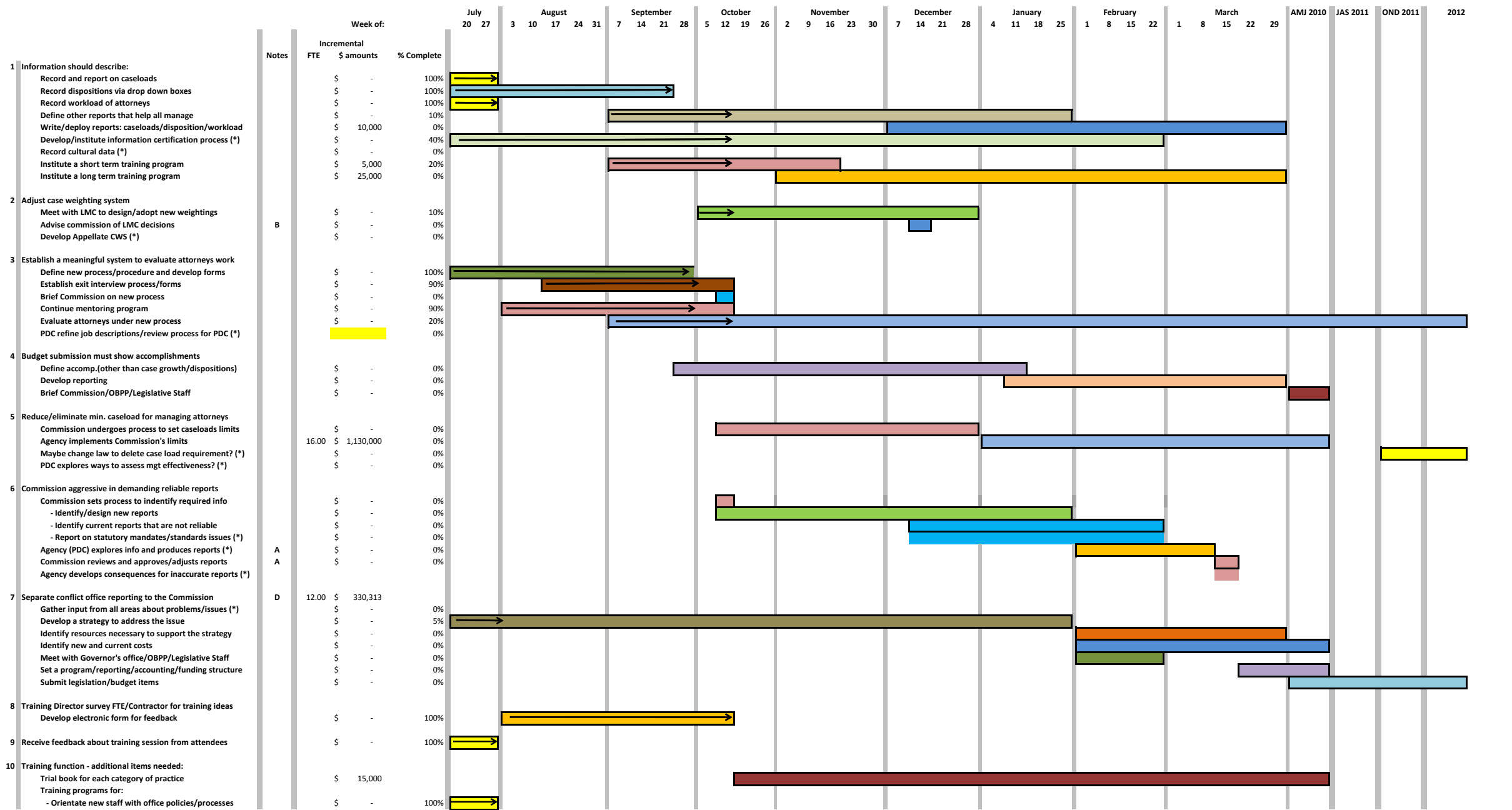


MONTANA PUBLIC DEFENDER COMMISSION
AMERICAN UNIVERSITY RECOMMENDATIONS - TIME FRAME AND COST OF COMPLIANCE



MONTANA PUBLIC DEFENDER COMMISSION
AMERICAN UNIVERSITY RECOMMENDATIONS - TIME FRAME AND COST OF COMPLIANCE

[illegible]

MONTANA PUBLIC DEFENDER COMMISSION
AMERICAN UNIVERSITY RECOMMENDATIONS - TIME FRAME AND COST OF COMPLIANCE

		Week of:			July		August					September				October				November					December				January				February				March					AMJ 2010	JAS 2011	OND 2011	2012	
					20	27	3	10	17	24	31	7	14	21	28	5	12	19	26	2	9	16	23	30	7	14	21	28	4	11	18	25	1	8	15	22	1	8	15	22	29					
	Notes	Incremental																																												
		FTE	\$ amounts	% Complete																																										
22	Staff must be accountable to implement: Standards - video tape Policies and procedures - video tape	K																																												
			\$	-																																										
			\$	-																																										
23	Commission must be assertive in demanding info from staff Define the relevant information that is needed Staff will design and deliver reporting																																													
			\$	-																																										
			\$	-																																										
24	Commission to challenge staff to promote new options Identify the areas for staff to promote new options Staff will respond Rewards for ideas to save \$ or improve services	L																																												
			\$	-																																										
			\$	-																																										
25	Commission should select a secretary that reports to them Write job description/interview/select employee Agency revisits/advises: admin/conflict resources	M	1.00	\$ 48,188																																										
26	Commission should insist on definitive lines of authority Present org chart/reporting policy to commission Develop job descriptions Communicate all to staff (Phone calls/email/web)																																													
			\$	-																																										
			\$	-																																										
			\$	-																																										
27	Commission - impose its limitations upon private practice of law by a defender staff member	N		\$ -																																										
28	Commission require a strategic plan from each regions Develop the format of a plan and train regions Regions develop a plan Plan includes measurable improvement in supervision Plan includes measurable improvement in mgt. Plan includes - retrieval of information Plan includes evaluation of staff Accumulate all plans into one document Present the plans to the Commission	O		\$ 15,000																																										
			\$	-																																										
			\$	-																																										
			\$	-																																										
			\$	-																																										
			\$	-																						</																				

MONTANA PUBLIC DEFENDER COMMISSION

AMERICAN UNIVERSITY RECOMMENDATIONS - TIME FRAME AND COST OF COMPLIANCE

	Week of:		July		August		September		October		November		December		January		February		March		AMJ 2010	JAS 2011	OND 2011	2012																			
			20	27	3	10	17	24	31	7	14	21	28	5	12	19	26	2	9	16	23	30	7	14	21	28	4	11	18	25	1	8	15	22	1	8	15	22	29				
	Notes	FTE	Incremental \$ amounts		% Complete																																						
D	This is a placeholder cost until a more accurate estimate is provided once a strategy is written to address the issue: assumes this function is done by FTE under a new program and is offset by cost currently being done by contractors/others.																																										
	The est. is at the "high end" for FTE a low end estimate is 1 staff attorney and .5 support at about \$150,000 per year.																																										
E	Please refer to recommendation number 3 as this appears to be similar																																										
F	Increase cost of travel to evaluate contractors																																										
G	The agency follows this practice by putting 2 reserves in separate budgets: one for misc and one for contracted services.																																										
H	Maybe consider giving a head up to the Governor's Board/Commission staff as Governor only has appointing authority of regular commissioners.																																										
I	The issue of resources vs. caseloads has been ongoing and can be a reporting item at each Commission meeting and then posted to the web.																																										
J	The current grievance process follows union protocol for union members and starts with the lowest level for non-union. The final authority is the Chief.																																										
K	Is this part of items 3 and 12?																																										
L	The costs associated with implementing new ideas would need to be calculated once an idea has been advanced.																																										
M	Determine if this is a modified FTE funded with OBPP dollars or a permanent FTE transferred from Prog 1 or 2 or pushed to the next budget cycle.																																										
N	The commission has already determined that its current policy is adequate.																																										
O	The cost assumption is that travel for training and or meetings to present strategic to Management and/or the Commission																																										
P	The Chief is now on the Board of Crime Control and the Courts of Limited Jurisdiction Committee																																										
Q	This is an ongoing function																																										
R	We currently have 50 licenses issued to contract attorneys and 15 on a waiting list. Once we hit 50 on the waiting list we can get 50 more licenses at \$12,000																																										